



November 15, 2023

Dear Pace Student,

We hope you are doing well and that you are safe and healthy. Spring 2024 registration is underway this month. To ensure that you're prepared for next semester, please read the following information outlining billing deadlines and our nonpayment process.

Your spring bill payment will be due January 4, 2024. This means you must finalize financial arrangements to satisfy your bill before this date. Students who have not arranged payment by January 4, 2024, will be charged a late fee, and anyone with an account not in good standing will be dropped from Spring 2024 semester classes for nonpayment as of January 10, 2024.

To be ready to meet this important deadline:

- Register for spring 2024 when your registration time arrives.
- Access your spring 2024 bill via the [Student Payment Portal](#) within 48 hours of registering. If applicable, financial aid will credit on your bill within a business day of registration.
- If applicable, provide any forms or documents to Financial Aid.
- Review payment arrangement options on Pace's [payment information webpage](#). Enroll in a spring payment plan before the fall semester ends to spread your payments over all months available.

If you are dropped for nonpayment, your class schedule will not be held. Those students who are dropped for nonpayment will be able to reregister once they have made financial arrangements to satisfy their semester bill. Reregistration will be permitted through February 4, 2024, the last day to add classes for the Spring 2024 Semester, subject to current course availability.

If you have additional questions, please contact the Student Accounts Office at (877) 672-1830, by email at [studentaccounts@pace.edu](mailto:studentaccounts@pace.edu), or [schedule an appointment](#).

Best,

A handwritten signature in black ink that reads "Diego Quante".

Diego Quante  
University Director Student Accounts Office